

Request for Proposals
Rotary Club of Crook County
info@crookcountyrotary.org

The Rotary Club of Crook County is seeking an opportunity to collaborate with Crook County organizations in meaningful ways. Our goals include opportunities to serve through hands-on involvement and the potential to foster familiarity with recipient organizations, and to support community organizations that are supporting Crook County youth.

Please complete the following information (#1 through #10). We will accept hard copy or email documents. Please email your proposal to info@crookcountyrotary.org, or mail to PO Box 878, Prineville, OR 97754. We accept submissions twice a year. **The deadlines for submission are November 15 and May 15 at 5:00 pm.**

Proposals may not be longer than two pages (excluding cover letter), one side each, in a readable font and type size. Funds may be allocated in any manner deemed acceptable by the Rotary Club of Crook County. Selected proposals have generally been funding in the \$500 to \$1000 range.

1. Name of organization, founding date, taxpayer identification number, and proof of non-profit status.
2. Name and title of organization director and contact information.
3. Mission statement of the organization and brief description of organization and its role in the community.
4. Current annual adopted budget.
5. Is there a need for hands-on assistance, what is the need, and how will this further your mission? Please describe opportunities in detail, including number of times during the year when they would occur, how many people could participate, equipment and supplies that might be needed, and any other information you believe to be pertinent. These can be direct service to your clients, physical plant upgrades, or other projects for which you would find direct involvement to be of help.
6. What amount of money are you requesting?
7. How would Rotary Club of Crook County funding be used by your organization to further the mission?
8. How will you assure any support given by the Rotary Club of Crook County will be sustained beyond our partnership?
9. Are there ways your organization can collaborate with other organizations or individuals to leverage Rotary Club of Crook County support?
10. Are there opportunities for public recognition of a partnership between your organization and Rotary Club of Crook County? What might these include?